

MINUTES OF THE REGULAR BOARD MEETING OF THE BOARD OF TRUSTEES OF THE SEVEN OAKS SCHOOL DIVISION HELD ON MONDAY, FEBRUARY 8, 2016 AT 6:00 P.M., AT THE BOARD OFFICE, 830 POWERS STREET, WINNIPEG, MANITOBA, R2V 4E7.

PRESENT	Claudia Sarbit	Chairperson
	Derek Dabee	Vice-Chairperson
	Diane Cameron	Trustee
	Teresa Jaworski	Trustee
	Greg McFarlane	Trustee
	Evelyn Myskiw	Trustee
	Edward Ploszay	Trustee
	Maria Santos	Trustee
	Richard Sawka	Trustee
IN ATTENDANCE	Brian O'Leary	Superintendent
	Verland Force	Assistant Superintendent
	Gwen Birse	Assistant Superintendent
	Lydia Hedrich	Assistant Superintendent
	Wayne Shimizu	Secretary-Treasurer
	Gaylene Schroeder-Nishimura	Asst. Secretary-Treasurer
	Donna Herold	Executive Assistant

Trustee Sarbit in the Chair.

The meeting was called to order at 6:02 p.m.

MINUTES

Approved the minutes of the Regular Board meeting of Monday, January 25, 2016.

16-103 Approval of the Agenda

Ploszay / Santos

That the agenda for this meeting be approved as amended.

CARRIED

16-104 Moved to Committee of the Whole at 6:05 p.m.

Myskiw / McFarlane

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

SUPERINTENDENTS' PERSONNEL REPORT

16-105 Superintendents' Personnel Report

Jaworski / Ploszay

That the Superintendents' Personnel Report be ratified.

CARRIED

ADMINISTRATIVE APPOINTMENT

Jenny Bilodeau was appointed to the position of acting Vice-Principal, Edmund Partridge Community School, effective January 18, 2016 to March 24, 2016.

BUILDING MANAGER APPOINTMENT

Claude Remillard was appointed to the position of Building Manager, Maples Complex, effective February 16, 2016.

TEACHER APPOINTMENTS

The following were appointed to Teacher General (Permanent) teaching contracts effective September 6, 2016:

Naomi Garrett (1.00)

Kathleen Kelly (1.00)

The following were appointed to Limited Teacher-General (Term) contracts effective September 6, 2016 to June 30, 2017:

Shelley Penner (1.00)

Kayla Tretiak (1.00)

Jay Taylor (1.00)

Stephanie Baxter was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 26, 2016 to June 30, 2016.

Cynthia Burke was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 8, 2016 (indefinite).

Irene Chuchman was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 16, 2016 to March 24, 2016.

Kevin Denchuk was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 25, 2016 to March 24, 2016.

Kiera Dyck was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective January 18, 2016 (indefinite).

SUPERINTENDENTS' PERSONNEL REPORT

Dana Janssen was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 8, 2016 to March 25, 2016.

Quan Lien was appointed to a part-time (.50) Limited Teacher-General (Term) contract effective January 29, 2016 (indefinite).

Jason Neufeld was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 8, 2016 to June 30, 2016.

Brytani Rocznik was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 8, 2016 to June 30, 2016.

Elyse Vezina was appointed to a part-time (.75) Limited Teacher-General (Term) contract effective March 10, 2016 to June 30, 2016.

Katie Williams was appointed to a full-time (1.00) Limited Teacher-General (Term) contract effective February 8, 2016 to June 30, 2016.

SUBSTITUTE TEACHER APPOINTMENTS

The following teachers were appointed to Substitute Teacher contracts effective the 2015-2016 school year:

Stephanie Baxter

Kathryn Nikkel

TEACHER LEAVE OF ABSENCES

Erin Brett was granted a part-time (.50) leave of absence, without pay, effective April 4, 2016 to June 30, 2016.

Catherine Johnson was granted a part-time (.50) leave of absence, without pay, effective April 4, 2016 to June 30, 2016.

TEACHER MATERNITY AND PARENTAL LEAVE

Kristya Matwichyna was granted maternity and parental leave effective May 11, 2016 to May 11, 2017.

TEACHER RETIREMENT

Darrell Durling gave notice of intent to retire effective June 30, 2016.

SUPERINTENDENTS' PERSONNEL REPORT

EXECUTIVE ASSISTANT APPOINTMENT

Amber Samson was appointed to the position of Executive Assistant, full-time (7 hours per day) effective February 26, 2016.

I.T. TECHNICIAN RETIREMENT

Frank Wiebe gave notice of intent to retire effective June 30, 2016.

EDUCATIONAL ASSISTANT RETIREMENTS

The following Educational Assistants gave notice of intent to retire effective June 30, 2016:

Helen Kryschuk

Pat Malo

LIBRARY TECHNICIAN RETIREMENTS

Susan Howell gave notice of intent to retire effective July 14, 2016.

Pat Malis gave notice of intent to retire effective July 29, 2016.

CUSTODIAN APPOINTMENT

Jaswinder Toor was appointed to the position of custodian, full-time, (8 hours per day) effective February 1, 2016.

DIVISIONAL UPDATE

The following matters were received as information:

- Draft Public Budget Presentation.

SPECIAL ORDERS

- 7:16 p.m. Manitoba School Boards Association – Liaison Meeting**
- Cheryl Smukowich and Sandy Nemeth

Trustee Sarbit in the Chair.

- 7:30 p.m. Research Report on Sistema Program and Documentary Film**
- Professor Francine Morin, University of Manitoba
 - Lydia Hedrich, Assistant Superintendent

**16-106 Manitoba School Boards Association Annual Convention / AGM
Distribution of Board Ballots**

McFarlane / Cameron

That the Board authorize Trustee Myskiw and/or Trustee Dabee to receive the Board Ballots to which the Seven Oaks School Division is entitled at the 2016 Annual Convention of the Manitoba School Boards Association. CARRIED

16-107 Religious Instruction – École Riverbend Community School

Santos / Ploszay

That the Child Evangelism Fellowship of Manitoba's request to provide instruction in religion at École Riverbend Community School one half hour each week for the remainder of the 2015/2016 school year as requested by petition be deferred to the next Board meeting. CARRIED

16-108 Policy Committee

Myskiw / Jaworski

That the Policy Committee review the need for policy governing petitions and provision of religious instruction and bring recommendations back to the Board. CARRIED

16-109 By-Law No. 2016 – First Reading

Myskiw / Cameron

That By-Law No. 2-2016 for the purpose of authorizing financing options to fund term debt related to By-Law No. 7-2015 (1288 and 1340 Templeton Avenue) and By-Law No. 6-2015 (640 Jefferson Avenue) be given first reading. CARRIED

16-110 By-Law No. 2016 – Suspension of Regular Order of Business

Ploszay / Sawka

That the Board suspend its regular order of business in order to give second and third reading to By-Law No. 2-2016 for the purpose of authorizing financing options to fund term debt related to By-Law No. 7-2015 (1288 and 1340 Templeton Avenue) and By-Law No. 6-2015 (640 Jefferson Avenue). CARRIED

16-111 By-Law No. 2016 – Second Reading

Santos / Dabee

That By-Law No. 2-2016 for the purpose of authorizing financing options to fund term debt related to By-Law No. 7-2015 (1288 and 1340 Templeton Avenue) and By-Law No. 6-2015 (640 Jefferson Avenue) be given second reading. CARRIED

16-112 By-Law No. 2016 – Third and Final Reading

McFarlane / Jaworski

That By-Law No. 2-2016 for the purpose of authorizing financing options to fund term debt related to By-Law No. 7-2015 (1288 and 1340 Templeton Avenue) and By-Law No. 6-2015 (640 Jefferson Avenue) be given third and final reading, be signed and sealed. CARRIED

SUPERINTENDENTS' REPORT

The following matters were received as information:

- The Accessibility for Manitobans Act: Seven Oaks School Division Facilities Inventory.
- Trustee Myskiw discussed Computer Programming and Coding.

ADMINISTRATIVE REPORT

16-113 Administrative Report

Jaworski / Ploszay

That the Administrative Report be approved. CARRIED

Normandeu Roofing Ltd. Invoice No. 10350

That Invoice No. 10350 for the R. F. Morrison School Roof Replacement in the amount of \$96,768.00 be paid to Normandeu Roofing Ltd.

Normandeu Roofing Ltd. Invoice No. 10280

That Invoice No. 10280 for the R. F. Morrison School Roof Replacement in the amount of \$103,110.00 be paid to Normandeu Roofing Ltd.

Con-Pro Industries Canada Ltd. Invoice No. EL-COP#9

That Certificate of Payment No. 9 for the Elwick School Elevator Project in the amount of \$15,613.30 be paid to Con-Pro Industries Canada Ltd.

Statutory Holdback on Certificate of Payment No. 9

That the 7.5% Statutory Holdback on Certificate of Payment No. 9 for the Elwick School Elevator Project in the amount of \$1,205.66 be paid to Seven Oaks School Division/Con-Pro-453-Elwick Elevator/Grooming Room.

Canotech Consultants Ltd. Invoice No. EL-COP#2

That Certificate of Payment No. 2 for the Garden City Collegiate Skill Build Project in the amount of \$200,407.78 be paid to Canotech Consultants Ltd.

Statutory Holdback on Certificate of Payment No. 2

That the 7.5% Statutory Holdback on Certificate of Payment No. 2 for the Garden

ADMINISTRATIVE REPORT

City Collegiate Skill Build Project in the amount of \$15,475.50 be paid to Seven Oaks School Division/Canotech Consult-459-GCC Skill Build.

Parkwest Projects Ltd. Invoice No. ÉRR-COP#10

That Certificate of Payment No. 10 for the École Rivière-Rouge Project in the amount of \$497,376.21 be paid to Parkwest Projects Ltd.

Statutory Holdback on Certificate of Payment No. 10

That the 7.5% Statutory Holdback on Certificate of Payment No. 10 for the École Rivière-Rouge Project in the amount of \$38,407.43 be paid to Seven Oaks School Division/Parkwest Projects.

Number Ten Architectural Group Invoice No. 15096

That Invoice No. 15096 for the Met School Project (December 2015 services) in the amount of \$293.28 be paid to Number Ten Architectural Group.

Janet Zorica, Croatian Pavilion Zagre

That the Board direct administration to prepare a rental agreement for the Croatian Pavilion for use of West Kildonan Collegiate from August 7, 2016 to August 13, 2016 for Folklorama 2016.

Prairie Elevator and Lift Invoice No. 558

That Invoice No. 558 for the Elwick School Elevator Project (elevator consulting-final inspection complete) in the amount of \$2,310.00 be paid to Prairie Elevator and Lift.

Prairie Architects Inc. Invoice No. 4758

That Invoice No. 4758 for the Garden City Collegiate Theatre Project in the amount of \$12,189.90 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice 4756

That Invoice No. 4756 for the R. F. Morrison Addition Project in the amount of \$3,512.45 be paid to Prairie Architects Inc.

Prairie Architects Inc. Invoice No. 4768

That Invoice No. 4768 for the École Rivière-Rouge Project in the amount of \$14,135.550 be paid to Prairie Architects Inc.

NEW BUSINESS

16-114 Honourable Gord Mackintosh, Minister of Justice and Attorney General

Ploszay / Myskiw

That the Chair of the Board send a letter on behalf of the Board of Trustees to the Honourable Gord Mackintosh thanking him for his service to the community and the Seven Oaks School Division. CARRIED

16-115 Provincial General Election

Ploszay / Santos

That the Chair of the Board send a letter on behalf of the Board of Trustees to the candidates of the Provincial General Election from the constituencies of Burrows, St. Johns, St. Paul, Kildonan and The Maples requesting their position on equity in school funding. CARRIED

- Trustee Dabee discussed the article by Nick Martin, Winnipeg Free Press: More pupils, more home schooling.

CONFERENCE REPORTS

Cindy Shields, Teacher, Elwick School. Daily 5 Math and CAFÉ Conference, November 14 to 15, 2015 - Las Vegas, Nevada.

Lindsay Brown, Teacher, Maples Collegiate. NCTE National Conference 2015, November 19 to 22, 2015 - Minneapolis, Minnesota.

Lisa Rumak, Teacher, Victory School. 2015 AOSA Professional Development Conference, November 11 to 14, 2015 - San Diego, California.

Raj Brar, Teacher, Elwick School. Daily 5 Math and CAFÉ Conference, November 14 to 15, 2015 - Las Vegas, Nevada.

Robin Dow, Teacher, Elwick School. Broadway Dance Centre, July 20 to 23, 2015 - New York, New York.

Valerie Williamson, Teacher, Maples Collegiate. National Youth-at-Risk Conference, November 5 to 9, 2015 - Las Vegas, Nevada.

CORRESPONDENCE

- Andrea Lawson, Project Leader, Public Schools Finance Board. Andrew's Early Learning Centre (Victory Site Daycare) Additional Project Support. This letter supersedes letter dated September 30, 2015.
- Manitoba School Boards Association - Winter 2016 Regional Meetings. President's Report.
- Flin Flon School Division. Superintendent Bulletin.
- St. James-Assiniboia School Division. Chief Superintendent Bulletin.
- Association of Manitoba Municipalities. Fuel and Lubricant Program.
- Stan Dueck, Manager, Development and Inspections, City of Winnipeg. Permits for New and Relocated Portable Classrooms.
- Manitoba Teachers' Society. Approved Long Term Disability Plan premium for plan members effective March 1, 2016 until March 1, 2017.
- Craig Bachynski, Number Ten Architectural Group. Elwick School elevator and renovation Change Order No. 34.
- Manitoba School Boards Association. CPI Update December 2015.
- Jamie Kozak, Prairie Architects Inc. R. F. Morrison School addition Change Order No. 7.
- 2016 School Bus Order Information.
- Manitoba Education and Advanced Learning. Syrian Refugee Education Response Funding Information for School Divisions.
- Jamie Kozak, Prairie Architects Inc. R. F. Morrison School addition Change Order No. 16.
- Trent Piazzoni, Number Ten Architectural Group. Garden City Collegiate TAA project Change Order No. 8.
- Sheila Hutton, HUB International STRATA Benefits Consulting. Educational Assistants' Short Term and Long Term Disability Renewal 2016.
- Manitoba School Boards Association - ebulletin - February 3, 201.
- The Manitoba Teacher - Volume 94, Number 4.

16-116 Moved to Committee of the Whole at 9:00 p.m.

McFarlane / Santos

That the Board move into Committee of the Whole.

CARRIED

Trustee Dabee in the Chair.

DIVISIONAL UPDATE

The following matters were received as information:

- Manitoba School Boards Association Convention and AGM Update.
- Post-Secondary Application Fees.

16-117 Cree and Ojibwe Bilingual Programs

Santos / Ploszay

That the Cree and Ojibwe Bilingual Programs be located at Riverbend Community School should numbers warrant. CARRIED

16-118 Filipino Bilingual Programs

Santos / McFarlane

That the Filipino Bilingual Program be located at A.E. Wright Community School should numbers warrant. CARRIED

16-119 Met School Program

Jaworski / Santos

That an additional MET School Program be established at Maples Collegiate should numbers warrant. CARRIED

16-120 2016/2017 Public Schools Major Capital Support Program

Jaworski / Ploszay

That the division submit requests to the 2016/2017 Public Schools Major Capital Support Program as presented. CARRIED

16-121 Band Instruments

Myskiw / Santos

That the division tender the contract for maintenance of division band instruments. CARRIED

The meeting adjourned at 9:59 p.m.



Claudia Sarbit
Chairperson



Wayne Shimizu
Secretary-Treasurer